

Lewis County Homeland Security Committee (HSC)

Meeting Minutes March 15, 2006

**City of Chehalis Community Services Conference Room
25 SW Circle Ave., Chehalis, WA 98532**

Present: See attachment

I and II. Chairman Gary Hurley opened the meeting at 1:33 p.m. with introductions of members.

III. Approval of Minutes

The minutes of the January 18, 2006 meeting were approved as presented. Motion made by Ross McDowell, seconded by Jeff Jaques. Motion carried unanimously.

IV. Committee Reports

A. Communications Subcommittee Report

Chief Civil Deputy Gene Seiber gave an update to the narrowband radio project funded by the 2004 grant funds. Seventy HT1250 and 20 CP200 portable radios have been ordered. The subcommittee will meet March 21 to decide which agencies will get the radios. Small agencies that responded to the needs survey will be the priority.

Michael Strozyk gave an update to the communications projects funded by 2004 grant funds. The Crego to Dog Mountain licensed equipment is being installed and will be turned on within 30 days.

The multicast system is ready to install, but several feet of snow on the Burley, Storm King, and South Point sites prohibit access. Access may not be available until May or later.

The Crego to Toledo microwave equipment has arrived. Installation will begin when the Crego to Dog Mountain project is complete.

The FY 03 contract and paperwork is completely closed out. Michael recently underwent an audit on the paperwork and all went well.

B. Region 3 Coordinator Report

Steve Walton briefed that the focus of the region lately has been on expending all of the 2004 grant funds. The 2004 grant period ends April 30. The MCI equipment has been ordered and some of it has arrived.

Thurston County is hosting a WMD Tactical Operations Course March 20-24. There are some slots still available and open for any law enforcement to attend.

The Partners in Preparedness Conference will be April 18-19 in Tacoma.

No additional updates concerning amounts of the 2006 grant. In the Region 3 meeting last week, members voted to allocate funds using the base plus population method that has worked well in the past.

C. Lewis County Coordinator Report

The contract for the Morton Mass Casualty Incident (MCI) trailer has been signed and ready for purchase. Additional 2004 grant funds became available and Lewis County was awarded \$5796. Because of the April 14 deadline for purchases with the 2004 grant, we had to spend the funds on already approved items. The funds will be used to purchase an additional MCI trailer and equipment to be placed in Toledo to cover the south part of the county.

Tim will be looking at the Committee By Laws to see if updates are needed. If needed, updates will be made for review by the next meeting.

V. Old Business:

A. Discussion on filling current and upcoming vacancies.

The Committee discussed filling vacancies with the Fire Services alternate, the Health Care alternate, and the Governmental Administration alternate.

Michelle Whitten from the City of Toledo was asked to fill the Governmental Administration alternate position. Laura Glass from Morton General Hospital was asked to fill the Health Care alternate position. Matt Hadaller, Fire Chief of Lewis County Fire District #3, was asked to fill the Fire Services alternate position. Michael Strozyk made a motion to accept all three to the Committee and John Boren seconded the motion. The motion carried unanimously.

B. Other Old Business. No other old business.

VI. New Business

A. Other New Business

There was no new business.

B. Next Meeting:

The next Lewis County Homeland Security Committee meeting is scheduled for May 17, 2006.

VII. For The Good of the Order

Laura Glass briefed that with the new addition at Morton General Hospital moving along, the hospital now has the HEAR, WEAR, and HAM radios, and satellite phones up and running.

Adjournment

The meeting adjourned at 2:03 p.m.

Action Items/Assignments:

<u>LCHSC</u> Item/Action	Responsible Staff
<i>Unanimously approved Michelle Whitten to fill the Governmental Administration alternate position, Laura Glass as the Health Care alternate, and Matt Hadaller as the Fire Services alternate.</i>	<i>Committee</i>

Lewis County Homeland Security (HSC) Committee

Attendance Record

For: Meeting – March 15, 2006

Committee Members:

Y/N	Name	Discipline Represented
X	Ross McDowell	Emergency Management – P
X	Tim Brodt	Emergency Management – A
X	Dr. Patrick O’Neill	Emergency Medical Services - P
X	Chief Mike Kytta	Emergency Medical Services - A
X	Chief Jeff Jaques	Fire Services – P
X	Matt Hadaller	Fire Services – A
	Joanne Schwartz	Governmental Administration - P
X	Michelle Whitten	Governmental Administration - A
X	Audrey Hensiek	Health Care – P
X	Laura Glass	Health Care – A
X	Chief Civil Deputy Gene Seiber	Law Enforcement - P
X	Chief John Boren	Law Enforcement - A
X	Michaelle Fries	Private/Non-Profit Organizations - P
X	Dale McDaniel	Private/Non-Profit Organizations - A
	Steve Garrett	Public Health – P
	Tony Barrett	Public Health – A
	John Wickert	Public Safety Communications - P
X	Michael Strozyk	Public Safety Communications - A
	Roger Schang	Public Works – P
X	Gary Hurley	Public Works – A

Others In Attendance:

Name	Agency/Position
Steve Walton	Region 3